

Crawley Borough Council

Staff Appeals Board

Agenda for the **Staff Appeals Board** which will be held in **Committee Room B**, Town Hall, Crawley, on **Friday 1 February 2013** at **11.00 a.m.** **prompt**

Nightline Telephone No. (01293) 551636



Head of Legal and Democratic Services

To the following members of the Staff Appeals Board:

Councillors Crow, Jones and Lanzer.

Also, to Councillors Burrett and Cheshire (who as the nominated reserve Members of the Staff Appeals Board, will be on standby to attend the meeting if required).

All other Councillors

Please contact Roger Brownings (Legal and Democratic Services Division) if you have any queries regarding this agenda.

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Refreshments, including sandwiches, will be available at the meeting

With reference to my letter of arrangements, circulated to the five Board Members identified above, dated 11 January 2013, those Members are reminded that a pre briefing (to include general appeal issues) will take place in Committee Room B, at 10.00 a.m. on 1 February 2013 (prior to the Staff Appeals Board meeting). As with the Board meeting itself, the reserve Members should only attend the pre briefing if contacted and asked to do so.

Emergency procedure for meetings will be circulated to Members and visitors attending this meeting. Please familiarise yourself with these procedures and the location of fire exits.

Business - Part A

1. Appointment of Chair

To appoint a Chair for the meeting.

2. Apologies for Absence

3. Members' Disclosures of Interest

In accordance with the Council's Code of Conduct, Members of the Council are reminded that it is a requirement to declare interests where appropriate.

4. Exempt Information – Exclusion of the Public

The Committee is asked to consider passing the following resolution:-

That under Section 100A (4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act by virtue of the paragraph specified against the item.

Business – Part B

5. Appeal Against Dismissal (Exempt Paragraph 1 - Information Relating to an Individual)

To consider the appeal against dismissal by a member of staff detailed in **Enclosure A** of this agenda.

Please note:

Enclosure A includes the Management Case Papers and evidence submitted by the Appellant.

Enclosure A has only been distributed to the Members and the officers attending the meeting and to the reserve Members.

This information is available in different formats and languages. If you or someone you know would like help with understanding this document please contact the Democratic Services Team on 01293 438549 or email: democraticservices@crawley.gov.uk